

SOUTH WHITLEY TOWN COUNCIL REGULAR MEETING MINUTES

TOWN HALL BOARD ROOM

118 E FRONT ST

SOUTH WHITLEY, IN 46787

OCTOBER 14, 2025

6:30 PM

CALL TO ORDER: Meeting was called to order by Vice President Trey Weber at 6:30 pm. Members present were as follows: Vice President Trey Weber, Councilman Randy Cokl, Town Marshal Chad Schipper, Utility Supervisor Kent Slater, Town Attorney Greg Hockemyer, and Clerk-Treasurer Alyssa Knepple. Council President Brock Waterson was not in attendance.

PLEDGE OF ALLEGIANCE

ADJUSTMENTS

MEREDITH LYNCH (202 N STATE ST)	\$ 186.85	Councilman Cokl made a motion to approve the adjustment for \$186.85. Councilman Weber seconded. Motion passed with a vote of 2-0.
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NAME	ACCOUNT NUMBER	FINAL BILL	AMOUNT	STATUS
Mark Clark	8630 20	10/1/2024	\$ 127.03	Deceased
Alan Fox	9630 00	9/3/2024	\$ 509.72	Deceased
Sharon Julian	6600 00	12/5/2024	\$ 332.47	Deceased
Sharon Stefanski	10240 40	6/2/2025	\$ 226.97	Deceased
WRITE OFF TOTAL			\$ 1,196.19	Councilman Cokl made a motion to approve the write offs for the above accounts totaling \$1,196.19. Councilman Weber seconded. Motion passed with a vote of 2-0.

NEW BUSINESS

Nothing to present

OLD BUSINESS

Nothing to present

COUNCILMAN TOPICS

Nothing to present

PUBLIC INPUT

KAREN JORDAN: Told Marshal Schipper about how the house behind Mikel Vandevender's on Broad Street has trash all over in the yard. Marshal Schipper stated he knows about the different places in Town with clear ordinance violations and he is getting the paperwork ready to serve notices to those homeowners. Mrs. Jordan also wanted to make sure and tell the Clerk to teach Councilman Waterson how to live stream the RDC meeting on Thursday October 23rd.

MITCHELL AND JAMI PLATT: The Platt's live on Mulberry Street where the current road construction is finishing up. API dug out part of their driveway and when they poured the concrete, it wasn't to the previous specifications. The driveway dips in the middle causing water to flow toward the garage when it rains. They are concerned about the water going into the garage and causing damage. They would like the Councilman to come and look at the driveway to see what their concerns are. The Clerk has been in contact with the Platt's since their initial concerns and has been communicating with DLZ to find a solution. Clerk Knepple informed the Council and the Platt's that DLZ is looking at a couple of different options, one of which is a French drain that would help direct the water away from the garage. The Council is going to walk Mulberry Street with the utility supervisor to look over the driveways and talk to DLZ and API to discuss options.

DEPARTMENT HEADS:

PARK BOARD – RANDY SIMPSON: Not present, but an update was given by the Clerk Treasurer.

- The Parks Department is going to have their final park clean-up on Sunday October 26th beginning at 11:30 am. The clean up is part of CNN's Clean Earth Day and will be featured on CCN.
- Metal basketball backboards will be coming back to the park because of the issues with the glass ones breaking too easily. The Parks Department is working with Innovative Metalworks to get them ready for installation. They will most likely be installed in early Spring 2026.
- A special needs swing is being purchased for the Town Park. It will be installed as soon as it comes in.
- Party with the Park 4th of July Bash is in the early stages of planning. They have discussed having a cornhole tournament, kid's games, 50/50 raffle, food trucks, live band, and fireworks.
- Hometown Hero banner orders are coming in, and they are accepting applications until October 31st. (This has been changed to November 30th, 2025, due to miscommunication on last date.)
- KAREN JORDAN: When the Town had a comprehensive plan done, the planners said the Town should do something with the traffic coming and going on the river. Mrs. Jordan said the Parks Department should look into having an event or something during the summer down by the river to encourage kayakers and canoers. The Clerk said she would let the Parks Department know and discuss ideas.

WASTE WATER/UTILITIES SUPERVISOR – KENT SLATER:

- API will begin milling Mulberry tomorrow and paving should begin Friday. Once API is finished with the concrete work on Mulberry, they will move over to the repairs on Maple Street from the previous CCMG project.
- Brooks should start pouring the concrete on Saturday.
- Well 1 is being repaired and should be back in service early next week.

TOWN MARSHAL – CHAD SCHIPPER:

- Marshal Schipper has an officer interested in working Part-Time. The Marshal is going through the background process and should be scheduling an interview soon. Part-Time officers might be more common in the next couple of months because Sgt. Johnson will be out on medical leave for 12 weeks.

TOWN ATTORNEY – GREGG HOCKEMEYER:

- Mr. Hockemeyer has been emailing Baker Tilly about the electric rates, and he found there hasn't been a true electric rate increase in over 40 years. The last rate ordinance about electric rates is from the change after the repeal of State Utility Rate Tax in 2022.

CLERK-TREASURER – ALYSSA KNEPPLE:

- The Town's audit has officially begun, and they should be done by November 1.
- The Clerk and Billing Clerk went to conference for our new cloud-based accounting software. The upcoming changes are exciting, and residents will be happy with the new customer portal to view and pay utility bills. The process is very user friendly and there are no extra fees for customers to pay online.

APPROVALS:

APPROVAL FOR SEPTEMBER 23, 2025, REGULAR MEETING MINUTES: Councilman Cokl made a motion to accept September 23, 2025, regular meeting minutes. Councilman Weber seconded. Motion passed with a vote of 2-0.

APPROVAL FOR OCTOBER 14, 2025, APV's TOTALING \$ 904,297.33: Councilman Cokl made a motion to accept the October 14th, 2025, APV's totaling \$904,297.33. Councilman Weber seconded. Motion passed with a vote of 2-0.

APPROVAL FOR PAYROLL WEEK ENDING SEPTEMBER 29, 2025, TOTALING \$ 11,767.80: Councilman Cokl made a motion to accept payroll for the week ending September 29, 2025, totaling \$11,767.80. Councilman Weber seconded. Motion passed with a vote of 2-0.

APPROVAL FOR PAYROLL WEEK ENDING OCTOBER 6, 2025, TOTALING \$ 5,742.93: Councilman Cokl made a motion to accept payroll for the week ending October 6, 2025, totaling \$5,742.93. Councilman Weber seconded. Motion passed with a vote of 2-0.

APPROVAL FOR PAYROLL WEEK ENDING OCTOBER 13, 2025, TOTALING \$ 18,933.81: Councilman Cokl made a motion to accept payroll for the week ending October 13, 2025, totaling \$18,933.81. Councilman Weber seconded. Motion passed with a vote of 2-0.

- The Clerk addressed the differences between payroll totals.
 - **SEPTEMBER 29** – Total from all Town employees still on weekly pay frequency.
 - **OCTOBER 6** – Total from only utility, office, and custodian payroll.
 - **OCTOBER 13** – Total from all Town employees, with the Police Department on bi-weekly pay frequency and the Councilman paid as well.

ADJOURN at: Meeting was adjourned at 6:44 pm by Vice President Trey Weber.

APPROVALS:

X 

BROCK WATERSON
COUNCIL PRESIDENT

X

TREY WEBER
VICE PRESIDENT

X 

RANDY COOK
COUNCILMAN

ATTEST:

X 

ALYSSA KUEPPLE
CLERK-TREASURER